



# VENDOR APPLICATION

## Celebrating Salish 2017 Conference

**March 8-10, 2017 at Northern Quest Resort Casino**

You are invited to apply for a vendor's table at the *2017 Celebrating Salish Conference* to be held at the Northern Quest Casino in Airway Heights, WA. This event focuses on the effort to preserve and revitalize Interior Salish languages, and includes workshops, keynote speakers, music, and theater performances. We expect over 400 teachers, students, Elders, and activists to be in attendance over the course of the conference.

### **Vendor information and fee payment deadlines:**

1. Please send your signed Application Form and a check or money order to reserve your table. Make your check payable to **Salish School of Spokane** and mail to: **PO Box 10271, Spokane, WA 99209**.
2. Deadline for submitting your signed application and booth fee is Feb 24<sup>th</sup>, 2017\*. Tables are 6' long and have draping attached. A maximum of two tables may be purchased by each vendor. The fee for a 6' long table is \$150.00. The fee for (2) 6' long tables is \$300.00.  
**\*we have sold out in advance for the past three years**
3. Each vendor will be assigned a table in the order of receipt of **paid applications**.
4. Vendor fees will be refunded if all tables are taken or if the event is canceled for any reason. Otherwise, after we receive your vendor fee, there will be no refunds issued.
5. No overnight security will be provided. Vendors will need to clear their tables at the end of vending hours each day.

**Notice of Acceptance:** We will review your application immediately upon receipt. Within seven days of receipt of your application with payment, we will send you a notice to let you know whether your application has been accepted. If you are not accepted for any reason, your check will be returned immediately with a letter of explanation.

### **Load-in information:**

1. Set-up for vendors will begin at 7:00 AM each day starting on Wednesday, March 8, 2017. Events close at 10:00 PM on March 8<sup>th</sup> and 9<sup>th</sup>. Events close at 3:00 PM on Friday, March 10<sup>th</sup>.
2. Vendors will be required to do their own load-in, set up, and load-out. The event sponsors cannot provide load-in, set up, or load-out services.
3. We ask that you clean your area and leave it as you found it.

# 2017 CELEBRATING SALISH VENDOR APPLICATION FORM

Vendor space is limited. Submit vendor application ASAP and no later than 2/24/17.

Vendors' Business Name: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Mailing Address w/ City and Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Select one and include payment: \_\_\_ (1) 6' long table (\$150.00) \_\_\_ (2) 6' long tables (\$300.00)

Please check which days you will be present:

\_\_\_ Wednesday 7:00am-10:00pm \_\_\_ Thursday 7:00am-10:00pm \_\_\_ Friday 7:00am-3:00pm

**Vendor guidelines:** The Vendor Application with payment of fees and the following regulations will govern admission to and the right to sell during the *2017 Celebrating Salish Conference*:

1. The final assignment of booth spaces will be at the discretion of Salish School of Spokane, which may have the right to request vendors to move from assigned areas when necessary for any reason.
2. It is agreed that each vendor will haul out all empty cartons, boxes, and other rubbish from their area at the end of the day. We must return the area on loan from Northern Quest Resort Casino in good, clean condition.
3. Vendors are personally liable for all applicable taxes.
4. Absolutely no alcohol or drugs are allowed in the area, nor is any person who is under the influence of either.
5. Vendors are responsible for the security of their own goods.

In signing this application form I do hereby agree to and do indemnify and hold harmless and defend Salish School of Spokane and all other Conference Sponsors from any and all liability, responsibility, loss, damage, cost or expenses of any kind which Salish School of Spokane or other sponsors may incur, suffer, be put to pay, or be required to pay, incident to or arising directly or indirectly from any intentional or negligent act or omission by accident. This agreement cannot be changed, altered, modified or otherwise transferred by either party without written consent of parties and shall not be considered a joint venture of partnership between vendors and sponsoring organization.

**I have read and fully understand and agree to adhere to all items stipulated in the vendor application and guidelines.**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Mail this form with payment to:**

Salish School of Spokane, PO Box 10271, Spokane, WA 99209

Questions? Contact: Sonja Warren  
Christopher Parkin

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